

## **The Franco-British Society – Data Privacy Notice**

The Franco British Society (FBS) is a membership organisation that is registered as a charity. It is established to encourage closer relations between Britain and France, acting as a focus for individuals, groups and companies who wish to keep in touch with France, her culture, history and current affairs.

### **The Data Controller**

An organisation that holds your data and decides how it is used is “the Data Controller”. FBS is a data controller in respect of the personal data that you give us. FBS can be contacted by post at 3 Dovedale Studios, 465 Battersea Park Road, London SW11 4LR or by email at francobritsoc@gmail.com.

### **The Legal Basis for the Processing**

You have given us your name, address other details to enable us to manage the membership of FBS and to get in touch with you about events organised by FBS or that may be of interest to members.

The legal basis upon which we use your data is that:

- It is necessary for the performance of the contract of membership between the members e.g. to send notices of meetings and to collect subscriptions. If you do not provide the details that are needed to enable FBS to do this, we will be unable to accept your application for membership or to continue your membership.
- Your consent to send you information about events. Your consent can be withdrawn at any time by contacting FBS at 3 Dovedale Studios, 465 Battersea Park Road, London SW11 4LR or by email at francobritsoc@gmail.com.

### **Recipients of Your Personal Data**

We may provide your personal data to venues where we are holding some events at which names are required for e.g. security reasons.

### **How Long Will Your Data be kept?**

We keep your personal data until you cease to be a member of the Society and a reasonable period of time afterwards.

### **Your Rights in Relation to Your Personal Data**

Under certain circumstances, by law you have the right to:

- **Request access** to your personal information (commonly known as a "data subject access request"). This enables you to receive a copy of the personal information we hold about you and to check that we are processing it lawfully.

- **Request correction** of the personal information that we hold about you. This enables you to have any incomplete or inaccurate information we hold about you corrected.
- **Request erasure** of your personal information. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below).
- **Object to processing** of your personal information where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground. You also have the right to object where we are processing your personal information for direct marketing purposes.
- **Request the restriction of processing** of your personal information. This enables you to ask us to suspend the processing of personal information about you, for example if you want us to establish its accuracy or the reason for processing it.
- **Request the transfer** of your personal information to another party.

If you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we transfer a copy of your personal information to another party, please contact us at [francobritsoc@gmail.com](mailto:francobritsoc@gmail.com) or write to us at 3 Dovedale Studios, 465 Battersea Park Road, London SW11 4LR.

If you are dis-satisfied with the way in which we have dealt with your personal data, you have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues.